

# Behaviour policy: coronavirus addendum

## Well Green Primary School



<b>Approved by:</b>	K Markham	<b>Date:</b> 15.6.20
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### 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

### 2. Expectations for pupils in school

#### 2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mrs Markham or Miss Shaw if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

#### Arriving at and leaving school:

Please see the new arrangements for start and finish times for each group

Year group	Start time	End time
6	8.45-8.55 am	3.20pm
5	8.45-8.55 am	3.20pm
4	8.45-8.55 am	3.15pm
3	8.45-8.55 am	3.15pm
2	8.50-9 am	3.10pm
1	8.50-9 am	3.10pm
R	9.05 am	3.05pm
N	9.05 am	3.05pm

### During the day:

Children must;

- Stay in their assigned group (bubble) throughout the day, they will not mix with other groups of children. This includes in the school building and outside (children must stay within the designated area for their group).
- Occupy their own seat and table in Y1 to Y6.
- Ensure minimal movement around the classroom.
- Use their own equipment brought in from home e.g. pencil case and PE kit.
- Bring to school a bottle of water for their own consumption, **STRICTLY NO SHARING**
- Use limited equipment in school, such as books.
- Frequently wash their hands using school soap or sanitisers, no hand sanitisers from home are required
- Follow expectations for moving around school e.g. walk on the left hand side of the corridor (tape has been placed to help with this).
- Adhere to new expectations to maintain social distancing including at playtimes and lunchtimes when moving in and out of the hall.
- Bring their own snack and will **NOT** be allowed to share snacks.
- Correctly use a tissue if they sneeze and dispose of it themselves (children should practise this **BEFORE** returning to school) 'catch it, kill it, bin it' should be taught to your child.
- Only use the designated toilets for their group.
- Flush the toilet with the lid closed (children should practise this **BEFORE** returning to school)
- Avoid touching their face as much as possible, especially their eyes, nose and mouth (please discuss this with your child before they return to school)
- Wear school uniform. Items that cannot be **REGULARLY** machine-washed should be avoided. Daily laundering is recommended.
- Tell an adult if they feel unwell and are experiencing symptoms of coronavirus.
- **NOT** cough or spit at or towards any other person.

Children will be encouraged to ask an adult for clarification if they are unsure about any of the rules.

### Parents moving around school:

To ensure the safety of pupils, parents and staff we ask that parents adhere to the following rules;

- Only **ONE** parent will be allowed on site to bring their child(ren) to school or collect them at the end of the day
- Must observe social distancing measures
- **MUST** strictly adhere to the start and finish times. If you are late bringing your child and the gate is locked, you must come to the front door with your child. If you are early collecting your child you must wait on the school field until it is the correct time and safe to approach your child's class door.
- **MUST** only come to school at the designated times in order to avoid congestion on the paths or outside the classroom door. It is vital that parents come to school at the designated times to avoid any congestion or cross-contamination of groups of children.
- **MUST** follow the one-way system entering and exiting school.
- **MUST** avoid loitering or queuing on the school grounds or pavement outside school.
- Walk with your child to school, if you can, to reduce congestion on the road.

- Should communicate with school staff by email or telephone. DO NOT ENGAGE with staff at the beginning or end of the day when they need to manage safe entry and exit of pupils, please message the school office or pass your child's class teacher a note if it is something important.

## **2.2 Rewards and sanctions for following rules**

To help encourage pupils to follow the above rules, we will recognise appropriate behaviour through a variety of means such as verbal praise, stickers, certificates etc.

However, if pupils fail to follow these rules, there will be consequences for their actions. If a child accidentally breaks one of the rules then we will remind them of the expectations. Staff will regularly explain the rules to help them children remember them. If a child deliberately breaks one of the rules there will be more serious consequences such as; moving to another part of the room to be alone, or time out of an activity, the child may be asked to spend some time away from their bubble with the Head or Deputy, and parents may need to be informed of their child's actions.

## **2.3 Changed rules**

As long as this addendum applies, we will alter the following school rules to support pupils and parents during this time.

- We expect pupils to wear school uniform, however if they have outgrown their uniform and parents can't currently replace it, or if their uniform is being washed and is not ready in time for the next day, then other clothing is acceptable under these exceptional circumstances.

# **3. Expectations for pupils and parents at home**

## **3.1 Remote learning rules**

If pupils are not in school and are well enough, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact their child's class teacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

- Complete as much of the work as possible that has been set by teachers
- Seek help if they need it, from their own class teacher
- Alert their own class teacher if they're not able to complete work
- Use proper online conduct, following our school Zoom protocol (signed by parents on their child's behalf).
- Remain in contact with school so that we know you are well and accessing work set

## **3.2 Dealing with problems**

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will contact parents to see if there are any issues which we can help to address. We will work in partnership with parents to try and

ensure that pupils complete the work set by teachers. We may speak to pupils directly (with parental permission) in order to address any problems.

#### **4. Monitoring arrangements**

This policy will be reviewed regularly, as guidance from the local authority or Department for Education is updated, by K Markham and R Shaw. At every review, it will be approved by the full governing board.

#### **5. Links with other policies**

This policy links to the following policies and procedures:

Child protection policy

Health and safety policy

The Risk Assessment for re-opening school

Remote Learning Policy